

Introduction

The Meridian Administration Tools (MAT) provide the Meridian 1 system administrator with powerful tools for maintaining and updating the Meridian 1 system. The MAT system consists of MAT Common Services and several MAT applications, each of which provides specific system management capabilities. This *User Guide* describes the MAT Station Administration application.

Overview

The Station Administration application helps administer databases that define end-user stations (telephones) on Northern Telecom Meridian 1 systems. The Station Administration application contains the following modules:

Station Administration

This module allows you to change station data on an individual or selected group basis.

CPND

This module allows you to manage Call Party Name Display (CPND) data.

Report Generator

This module allows you to create and produce standard or customized reports.

Conversion Utility

This module provides import and file rebuild capabilities.

Communications

This module synchronizes MAT and Meridian 1 data (copies MAT data to Meridian 1 or copies Meridian 1 data to MAT).

MAT Users

The MAT system is designed for managers of telecommunications equipment and authorized Northern Telecom distributors. This guide is intended for users who have a working knowledge of Meridian 1 systems and general telecommunications concepts.

This guide assumes you are familiar with PC systems and the Microsoft WindowsTM environment. You should be familiar with the Windows environment before attempting to use the MAT system.

Conventions used in this manual

This manual uses the following terms:

- *Computer system* refers to the hardware and software of an IBM-PCTM or 100% IBM compatible PC.
- *Disk* refers to a high capacity hard disk, required by the MAT system.
- *Windows* refers to Microsoft WindowsTM 95.
- *Mouse* refers to any standard PC pointing device. Common mouse actions include *point*, *click*, and *double-click*.
- Standard Windows terminology includes *icon*, *window*, *dialog box*, and *menu*.

This manual uses the following typographical conventions:

- Angle brackets denote a single keyboard key. For example, <Esc> denotes the Escape key, labeled Esc on PC keyboards. A series of angle brackets denote keyboard keys to use simultaneously. For example, <Ctrl><Alt> denotes the key sequence for rebooting a PC.
- **This font** is used to designate menu selections, buttons, and commands to enter.